

## Higher Education Emergency Relief Fund Reporting – Emergency Financial Aid Grants to Students

### BROWNSON TECHNICAL SCHOOL

On March 27<sup>th</sup>, 2020, the Federal government enacted the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Pub L. No. 116-136, providing funds to institutions from the Higher Education Emergency Relief Fund (HEERF) to make Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses such as food, course materials, technology, health care and child care. The law requires institutions to report certain information related to the use of these funds.

The following information is reported for: **Quarter ending 12/31/21**

1. The institution signed and returned to the US Department of Education the Certification and Agreement for Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
  - The institution signed and returned to the Department the Certification and Agreement and the assurances that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a) (1) and (A) (4) programs to provide Emergency Financial Aid Grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to students is: **\$120,502.00.**
  - The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to students under CRRSAA and ARP (a)(1) and (a)(4) programs: **\$311,234.00.**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of this report is **\$120,502.00.**
  - The total amount of emergency financial aid grants distributed to students under the CRRSAA and ARP Section (a) (1) and (a) (4) programs as of the date of submission is **\$181,600.00.**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **165.**
  - The estimated total number of students at the institution eligible to receive emergency financial aid grant funds to students under CRRSAA and ARP (a)(1) and (a)(4) programs is **350.**
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **104**
  - The total number of students who have received an emergency financial aid grant funds to students under the CRRSAA and ARP (a)(1) and (a)(4) programs is **151.**

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6. The method(s) used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are as follows:

- Active Student as of 5/18/20, or on an approved Leave of Absence and returned by 7/6/20 or Graduated in April 2020.
- Meeting Satisfactory Academic Progress
- Be Title IV eligible and not in a verification status
- In good financial standing with the school
- Incurred expenses related to the disruption of campus operations due to COVID-19

The total sum available from CARES ACT Grants was divided amongst the eligible students that returned the application provided. The students that answered yes to questions on the application received \$1218.00 and the students that answered no received \$601.00. The school did transition to online learning temporarily and felt the entire student body deserved something for the inconvenience and some had graduation dates extended.

- The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs are provided at **Attachment B**
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants are provided at **Attachment A**.
- Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants under the CRRSAA and ARP (a)(1) and (a)(4) programs are provided at **Attachment B**.

## ATTACHMENT B

All students receiving CARES Act emergency grant funds were provided with an acknowledgement stating how the grant funds must be used and stated the following: Enclosed is the check for your portion of the HEERF II grant funds received by Brownson Technical School. By cashing the check you certify that you understand that the grant may only be used for any component of your cost of attendance or the emergency costs that arise due to coronavirus, such as tuition, food, housing, utilities, healthcare or childcare incurred after March 13, 2020.

### **Effective September 2021 –**

All students receiving CRRSSA and ARP emergency grant funds were provided with an acknowledgement stating how the grant funds must be used and stated that they could be used by the student to cover direct costs such as tuition, food, housing, health care or child care.

## HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) II

The Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Higher Education Emergency Relief Fund (HEERF) II provides emergency funding to colleges and universities to assist students in need during the coronavirus pandemic. In 2020, this funding was known as the CARES Act Funding.

Per guidance from the federal government, these grants will be distributed to our students with exceptional need, which will be identified by the Free Application for Federal Student Aid (FAFSA).

Brownson Technical School received HEERF II funding and will be distributing grants ranging from \$400.00-\$1,500.00 to eligible students to help cover expenses related to the cost of attendance (e.g., food, housing and utilities, health insurance, including mental health care, transportation, or child care) or for emergency costs that arise due to coronavirus. Funds from the HEERF II CRRSAA Emergency Relief Fund are not considered financial aid and do not affect a student's current or future financial aid eligibility.

### ELIGIBILITY and AWARDING

Eligible students will meet the following requirements:

- You must have been an enrolled student as of 6/30/21.
- You must be a US citizen.
- You must demonstrate need, which is measured by a valid 2020-2021 FAFSA.
- **To apply to existing charges on your account, students would need to grant permission for these funds to be used to reduce the amount you still owe the school by September 8, 2021.**

After confirming all of the above criteria, awards will be extended to eligible students as determined using the Expected Family Contribution (EFC) from the 20/21 FAFSA for the amount shown in the following chart:

EFC	Max Award
0-1000	\$1,500.00
1001-2500	\$1,000.00
2501-12500	\$800.00
12501+	\$400.00

If students choose not to grant permission to use these funds toward their existing charges, they would be mailed the grant amount by check issued once they reply to this email and confirm their mailing address. Checks must be cashed within 90 days of receipt or the check will have a stop payment issued to the bank and the amount you received will be forfeited and put back into the fund to be distributed to other eligible students.

By cashing the check you certify that you understand that the grant may only be used for any component of your cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, utilities, healthcare or childcare incurred after March 13, 2020.