

Higher Education Emergency Relief Fund Reporting – Emergency Financial Aid Grants to Students

BROWNSON TECHNICAL SCHOOL

On March 27th, 2020, the Federal government enacted the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Pub L. No. 116-136, providing funds to institutions from the Higher Education Emergency Relief Fund (HEERF) to make Emergency Financial Aid Grants to students for expenses related to the disruption of campus operations due to coronavirus, including eligible expenses such as food, course materials, technology, health care and child care. The law requires institutions to report certain information related to the use of these funds.

The following information is reported for: **Quarter ending 3/31/21**

1. The institution signed and returned to the US Department of Education the Certification and Agreement for Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to students is: **\$120,502.00.**
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a) (1) of the CARES Act as of the date of this report is **\$120,502.00.**
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is **165.**
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is **104.**
6. The method(s) used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are as follows:
 - a. Active Student as of 5/18/20, or on an approved Leave of Absence and returned by 7/6/20 or Graduated in April 2020.
 - b. Meeting Satisfactory Academic Progress
 - c. Be Title IV eligible and not in a verification status
 - d. In good financial standing with the school
 - e. Incurred expenses related to the disruption of campus operations due to COVID-19

The total sum available from CARES ACT Grants was divided amongst the eligible students that returned the application provided. The students that answered yes to questions on the application received \$1218.00 and the students that answered no received \$601.00. The school did transition to online learning temporarily and felt the entire student body deserved something for the inconvenience and some had graduation dates extended.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants are provided at **Attachment A.**

**Emergency Financial Aid Grants to Students
Under the Coronavirus Aid, Relief, and Economic Security ("CARES") Act**

EXHIBIT A

The U.S. Department of Education has made Emergency Financial Aid Grants to students of our institution who are in need of financial support for their expenses related to the disruption of campus operations due to Coronavirus. This application permits students to apply for these need-based grants. Campus administration will use the information you provide here to determine your eligibility for a grant and the amount for which you will be eligible. Each student will be eligible for only one grant, and only one application will be considered per student. Please fill out this information neatly and completely and return it to **Patti Gallagher, Financial Aid Director**. Only students that were attending classes at the start of the implementation of the online format and also meet the following eligibility criteria put in place by the Department of Education are eligible to apply: Must have been enrolled in classes during the transition from on campus to online learning, students must be Title IV financial aid eligible as determined by having completed a FAFSA and completed verification, must meet Satisfactory Academic Progress, and must be in good standing with the school.

Student Name: _____

Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Last Four Digits of SSN: _____ Phone Number: _____

Have you incurred expenses due to disruptions caused by the Coronavirus pandemic? ___ Yes ___ No

Check all situations that apply to you:

- I am financially responsible for my food expenses
- I am financially responsible for my housing expenses
- I am financially responsible for expenses related to my course materials to attend school
- I am financially responsible for paying for technologies associated with attending online classes
- I am financially responsible for my own health care costs
- I have children and am financially responsible for childcare expenses

I attest that all information is true and accurate, and I am requesting a one-time Emergency Financial Aid Grant to help cover the cost of expenses incurred due to the Coronavirus pandemic. I understand that I will be unable to revise this request after submitting it, and I understand that the administration of my school will determine my eligibility for grant monies based on my responses to the questions above.

Signature _____ Date _____

For Administration Use Only

Reviewer's Name: _____

Reason Denied: _____

Student Eligibility Amount: _____

Application # _____